

HENRY FORD COLLEGE

— ALUMNI ASSOCIATION —

Mission

Our mission is to engage alumni, students, and the community in support of Henry Ford College (HFC). You can join us by volunteering to serve as a representative of your school/department. Ambassadors meet monthly during the academic year (August – June) to plan activities respective to the School (Division) they represent.

Each school will work to recruit up to four (4) alumni faculty/staff members and one (1) student to serve as their representative.

Ambassador Terms

Ambassadors are expected to serve a minimum of one year and may reapply each year to remain on the committee.

What does an Alumni Ambassador do?

Ambassadors are an extension of the Alumni Advisory Council. Responsibilities include, but are not limited to:

- Plan at least one (1) HAWK Talk featuring an Alumni from your School (Division)
- Plan at least one (1) HAWK Alumni Event
- Recruit and select student ambassador to work with Advisory Council
- Plan and attend monthly ambassador meetings (typically via zoom)
- Work in collaboration with the Office of Advancement and the Assistant Director to host “A Toast to the Tassel” event
- Attend and participate in orientation sessions
- Be familiar with the programs and activities sponsored, organized, and coordinated by the Alumni Association and participate in them to the extent possible
- Be an ambassador and advocate for the College and the Alumni Association
- Seek out and encourage talented alumni to volunteer, apply for alumni awards, and participate in other alumni activities

It's a Great Day to be a HAWK!



Alumni Ambassador Self-Assessment

Is this right for me?

Take some time to find out by reflecting on the questions below. There is no need to write down your answers; use them to determine your compatibility with the expectations of being an Alumni Ambassador.

Regarding the mission of the HFC Alumni Association, serving as an ambassador, can you?

- Passionately support the mission of the Alumni Association and all its initiatives?
- Devote time to assisting with the Alumni Association's programs and services?
- Work effectively with other ambassadors, council members, volunteers, and members of the alumni relations staff in furthering the mission?

Regarding the leadership expectations, can you?

- Participate in monthly meetings?
- Attend at least two events per year to represent the Alumni Association in your School?
- Serve as an active member of a committee?

Regarding contributions, can you?

- Participate actively in meetings and share your opinions when relevant?
- Share your unique perspective or area of expertise to benefit the Alumni Association?
- Serve as a mentor to the student representative?

If you answered "yes" to most of these questions, you could be a valuable addition to the Henry Ford College Alumni Association leadership. To be officially considered for an ambassadorship, please complete the "Nomination Form" on the following page and return it to Ms. Shai James Boyd.

HENRY FORD COLLEGE

ALUMNI ASSOCIATION

Alumni Ambassador Application

Please Print

Name: _____

Year of Graduation: _____ Major: _____

Are you HFC Faculty: _____ or Staff/Administrator: _____

School/Department: _____

Title: _____

Telephone: _____ Email: _____

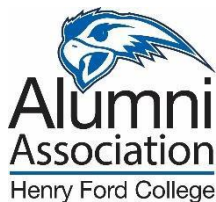
Please tell us why you wish to become an HFC Alumni Ambassador?

What activities would you consider implementing to increase alumni awareness in your School?

Submitted by (if not self-nominated): _____

Phone: _____ Email: _____

Signature: _____ Date: _____



Return Application Form To:
Shai James Boyd
Assistant Director Advancement
313-317-1710 / Sjames25@hfcc.edu